

Job Specification

Job Title:	Risk Manager
Reports to:	Head of Business Assurance
Purpose of the jobs:	Lead with the ongoing enhancement and evolution of TPT's Risk Management Framework, risk maturity and risk culture. Supporting the identification, assessment, and mitigation of risks across the group.

Areas of Responsibility:

1. To develop and take ownership of TPT's vision, Business Plan and values, and to be totally committed to these.
2. To manage an effective risk management framework with minimal supervision. To provide an opinion on the standard of risk management across the business.
3. To ensure the business and support functions understand the risk management framework and tools used to identify, assess, manage and report their risks. To challenge the business to provide evidence of the above.
4. To partner with key business function stakeholders providing advice, challenge and expertise on a range of complex risk issues.
5. To undertake initiatives including facilitating risk workshops, training and education, undertaking risk assessments within the context of risk appetite and leading risk training programmes across the business.
6. To support and challenge the business by regularly assessing key processes and controls, providing robust and reliable opinions on their adequacy and effectiveness.
7. To provide oversight and assessment of new products and other material changes to ensure that risks have been fully considered and agreed through

the appropriate governance framework.

8. To have oversight of information used to monitor Key Risks.
9. To liaise with key stakeholders and risk owners to ensure that departmental risk registers are regularly updated and contain all material risks, key controls, issues and events and corrective action plans.
10. Develop and promote elements of the risk management framework including risk appetites, emerging risks and incident capture and analysis.
11. Deliver regular risk reporting information from across the business to support effective decision making by the executive board and risk committees.
12. To embed a positive culture of confident and informed risk-taking.
13. To operate as TPT's Acting Data Protection Officer.
14. To perform all duties in line with TPTs Information Security policy.
15. To comply with the Data Protection Policy when dealing with personal data in the course of employment including personal data relating to any employee, customer, client, supplier or agent of the Company.
16. To represent TPT as required and to act as an ambassador of TPT at all times

Performance & Engagement Factors	Essential	Desirable
Job & Technical Factors	<ul style="list-style-type: none"> • Well-developed understanding of corporate governance and risk management principles within Financial Services • Knowledge of how regulatory, political, reputational and legal risk issues impact a complex financial services business • Skilled in risk and trend identification and mitigation techniques • Subject matters expertise across those divisions and risk categories across which oversight is provided • Detailed knowledge of risk elements of FCA rulebooks, Codes and other relevant legislation. • Educated to Degree Level • Extensive relevant Industry experience and/or other risk-related qualifications, for example CIRM, MBCI. 	<ul style="list-style-type: none"> • Master’s in Risk Management and/or Institute of Risk Management Diploma • Other relevant business qualifications, for example CISI, CeMAP, CII, CIPP
Engaged Behaviour	<ul style="list-style-type: none"> • Influence stakeholders in the performance of risk management processes • Challenge effectively (i.e. positively and with positive outcomes) the outputs of the Business functions risk management activity 	

Values	<p>Acts in line with our values:</p> <ul style="list-style-type: none"> • Inclusive • Integrity • Innovative • Customer focused • Cost effective • Committed 	
Systems and Processes	<ul style="list-style-type: none"> • Guide and facilitate the risk management life-cycle, as required, providing coaching, dependent on the maturity of the specific areas of responsibility • Ability to deliver effective presentations and facilitate interactive meetings / workshops where required 	
Customer Care	<ul style="list-style-type: none"> • Excellent and confident communicator with the ability to present using appropriate methods to suit differing audiences, both in terms of seniority and business area. • Exceptional learning agility with a keen desire to support the learning of others 	

**Performance
Factors**

- Ability to demonstrate decisiveness and sound judgement on a consistent basis.
- Analytical / creativity skills to resolve complex problems and/or establish alternatives where established procedures may not exist.
- Strong desire to produce work to the highest standards that is able to withstand robust challenge where appropriate
- Actively promote a risk intelligent culture